

**RULES AND STATEMENT OF PURPOSE OF
“THE SPRINGVALE PISTOL CLUB”**

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PREAMBLE

- I. To provide an approved and legally validated standard, all definitions, expressions and interpretations used in this constitution shall be read in accordance with their meaning or interpretation as expressed in the **Associations Incorporation Act 1981** as administered by the Corporate Affairs Office, Victoria.
- II. Although the Club is not incorporated under the Act, this Constitution is based on the Model Rules for an Incorporated Association under the above Act.
- III. The Club is formed under the auspices of the **Sporting Shooters Association of Australia (Victoria) Limited**, and the Club and all members shall remain at all times affiliated to that body.
- IV. As a sub-club of the **Sporting Shooters Association of Australia (Victoria) Limited**, the **Springvale Pistol Club** shall, where applicable, operate in compliance with the Constitution and the policies of the **Sporting Shooters Association of Australia (Victoria) Limited**.

INTERPRETATION

- (1) In these rules, unless the contrary intention appears:

"Committee" means the Committee of Management of the Club.

"Financial year" means the year ending on 30 April.

"General Meeting" means a general meeting of members convened in accordance with [Section 36](#).

"Officer" means an Executive Officer of the Club under [Section 69](#).

"Member" means a member of the Club.

"Ordinary Member of the Committee" means a member of the Committee who is not an Executive Officer of the Club under [Section 69](#).

"The Act" means the *Associations Incorporation Act 1981*.

"The Regulations" means regulations under the Act.

"SSAA" means the Sporting Shooters Association of Australia (Victoria) Limited.

"The Rules" means the Rules of the Springvale Pistol Club (this document).

- (2) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Acts Interpretation Act 1958 and the Act as in force from time to time.

NAME

1. The name of the Club is the Springvale Pistol Club, (in these rules called "the Club").

AIMS AND OBJECTIVES

2. The Club is formed:
 - (a) to take steps to promote competitive pistol shooting within the community at large;
 - (b) to promote responsible and safe handling and use of firearms within the community;
 - (c) to protect and promote the right of private firearms ownership by responsible citizens; and
 - (d) to enter into any contracts, agreements or arrangements to further the above objects.

AFFILIATIONS

- (a) Victorian Amateur Pistol Association.
- (b) Any other affiliations or associations, for the benefit of all or some part of the membership of the Club or the sport of pistol shooting, shall be made at the discretion of the Committee,
- (c) No affiliation shall be made to any political party or like organisation.

APPLICATION FOR MEMBERSHIP

5. A natural person who supports the aims and objectives of the Club and who is nominated and approved for membership as provided in these rules is eligible to be a member of the Club on payment of the entrance fee and annual subscription payable under these rules.
6. A person shall not be admitted to membership unless:
 - (a) heⁱ is a financial member of SSAA (Victoria) Ltd, and provides evidence to the Club Secretary of that fact;
 - (b) he is nominated as provided in [Section 7](#).
 - (c) his admission as a member is approved by the Committee; and
 - (d) the Chief Commissioner of the Victoria Police or his delegate makes no objection to his application for membership.
7. A nomination of a person for membership of the Club:

ⁱ Terms referring to a specific gender shall be interpreted as embracing either gender

- (a) shall be made in writing in the prescribed form and accompanied by the required annual fee and subscription; and
 - (b) shall be lodged with the Secretary of the Club.
8. As soon as is practicable after the receipt of a nomination, the Secretary shall refer the nomination to the Committee.
9. Upon a nomination being referred to the Committee, the Committee shall determine whether to approve or to reject the nomination. If the Committee rejects the nomination it need not ascribe any reason thereto.
10. Upon a nomination being approved or rejected by the Committee, the Secretary shall, with as little delay as possible, notify the nominee in writing that he is approved or rejected for membership of the Club. Where membership is rejected, all fees paid by the applicant, or a portion thereof as decided appropriate by the Committee are to be returned to the applicant.
11. The Secretary shall enter the nominee's name in the register of members and, upon the name being entered, the nominee becomes a member of the Club.

RIGHTS AND OBLIGATIONS

12. A right, privilege, or obligation of a person by reason of his membership of the Club:
- (a) is NOT capable of being transferred or transmitted to another person; and
 - (b) terminates upon the cessation of his membership whether by death or resignation or otherwise.

CLASSES OF MEMBERS

13. The membership shall consist of Ordinary Members, Honorary Life Members, and Absentee members.

Ordinary members

14. Ordinary members shall be those members as described in [Section 6](#) of these rules, provided that the Committee may make provision for membership at a reduced rate for families or of persons not having attained the age of 18 years.

Life members

15. The Club, in General Meeting, may bestow Honorary Life Membership on an Ordinary member who has performed in a particularly meritorious manner, or to whom the Club is indebted for extraordinary service. Recommendations for Honorary Life Membership shall be made to the Secretary as a notice of special business to be dealt with at a General Meeting according to the provisions of [Section 40](#) of these rules.

Associate members

16. Associate members shall be those members in [Section 6](#), who at the time of application currently hold membership in a pistol club, and in which case they shall be granted all rights and privileges of an Ordinary member.

Absentee members

17. Absentee members shall be any members of the Club who are unable to attend range practices, or exercise the rights and privileges of a member of the Club, but wish to retain continuous membership of the Club. Absentee members who desire to exercise any right or privilege of membership or use facilities provided by the Club shall be required to pay the prescribed transfer fee.

ENTRANCE FEE AND ANNUAL SUBSCRIPTION

18. The entrance fee is determined from time to time by the Committee, and recorded in the Schedule of Fees.
19. The annual subscription is determined from time to time by the Committee, and recorded in the Schedule of Fees, and is payable on or before the 30th day of April in each year.
20. In addition to entrance fees and annual subscriptions, the Committee may impose a per-capita levy on all members. The levy is not to exceed the amount portion of the annual subscription obtained by the Club, less affiliation fees to other organisations. Notwithstanding this the Club in General Meeting may impose an amount in excess of this sum.
21. When imposing a levy, the Committee shall state the purpose of the levy and the due date, and if any levy is unpaid by the due date the Committee may declare defaulting members un-financial.

REGISTER OF MEMBERS

22. The Secretary shall keep and maintain a register of members in which shall be entered the full name, address and date of entry of each member.
23. A member of the Club who has paid all moneys due and payable by him to the Club may resign from the Club by first giving one months notice in writing

to the Secretary of his intention to resign and upon the expiration of that period of notice, the member shall cease to be a member.

24. Upon the expiration of a notice given under [Section 23](#), the Secretary shall record in the register the date on which membership ceased.

DISCIPLINE OF MEMBERS

25. Subject to these rules, if the Committee is of the opinion that the member has refused or neglected to comply with these rules, has been guilty of conduct unbecoming a member or prejudicial to the interests of the Club, or has acted contrary to the aims and objectives of the Club, then it may by resolution:
- (a) expel a member from the Club;
 - (b) suspend a member from membership of the Club for a specified period; or
 - (c) fine a member in accordance with the Regulations.
26. A resolution of the Committee under [Section 25](#) does not take effect unless the Committee, at a meeting held not earlier than 14 and not later than 28 days after notifying the member, subject to [Section 30](#), confirms the resolution in accordance with this section.
27. Where the member exercises a right of appeal to the Club under [Sub-section 29 \(d\) \(iii\)](#), the resolution does not take effect unless the Club confirms the resolution in accordance with this section.
28. Where the Committee passes a resolution under [Section 25](#), the Secretary shall notify the member by registered post within five working days.
29. Such notification shall state:
- (a) the resolution of the Committee and the grounds on which it is based;
 - (b) that the member may address the Committee at a meeting to be held not earlier than 14 and not later than 28 days after service of the notice;
 - (c) the date, place and time of that meeting; and
 - (d) that the member may do one or more of the following:
 - i. attend that meeting;
 - ii. give to the Committee before the date of that meeting a written statement seeking the revocation of the resolution; or

- iii. not later than 48 hours before the date of the meeting, lodge with the Secretary a notice to the effect that he wishes to appeal against the resolution at a General Meeting.
30. At a meeting of the Committee held in accordance with [Section 26](#), the Committee:
- (a) shall give to the member an opportunity to be heard;
 - (b) shall give due consideration to any written statement submitted by the member; and
 - (c) shall by resolution determine whether to confirm or to revoke the resolution.
31. Where the Secretary receives a notice under [Sub-section 29 \(d\) \(iii\)](#), he shall notify the Committee and the Committee shall convene a General Meeting of the Club to be held within 21 days after the date on which the Secretary received the notice.
32. At a General Meeting of the Club convened under [Sub-section 29 \(d\) \(iii\)](#):
- (a) no business other than the question of the appeal shall be transacted;
 - (b) the Committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution;
 - (c) the member shall be given an opportunity to be heard; and
 - (d) the members present shall vote by secret ballot on the question whether the resolution should be confirmed or revoked.
33. If at the General Meeting:
- (a) two-thirds of the members present vote in favour of the confirmation of the resolution, the resolution is confirmed; and
 - (b) in any other case, the resolution is revoked.

REMOVAL OF A COMMITTEE MEMBER

34. The Club in General Meeting may by resolution remove any member of the Committee before the expiration of his term of office and appoint another member in his stead to hold office until the expiration of the term of the first-mentioned member, if that member has:
- (a) ceased to perform his duties in a proper manner; or

(b) ceased to hold the confidence of the members.

35. Where the member to whom a proposed resolution referred to in [Section 34](#) makes representations in writing to the Secretary or President of the Club (not exceeding a reasonable length) and requests that they be notified to the members of the Club, the Secretary or the President may send a copy of the representations to each member of the Club or, if they are not so sent, the member may require that they be read out at the meeting.

ANNUAL GENERAL MEETING

36. The Club shall in each calendar year convene an Annual General Meeting of its members.
37. The Annual General Meeting shall be held on such day as the Committee determines, but shall be held within 60 days of the thirty first of May in each year.
38. The Annual General Meeting shall be specified as such in the notice convening it.
39. The ordinary business of the Annual General Meeting shall be:
- (a) to confirm the minutes of the last preceding Annual General Meeting and of any General Meeting held since that meeting;
 - (b) to receive from the Committee reports upon the activities of the Club during the last preceding financial year; and
 - (c) to elect Executive Officers of the Club and the ordinary members of the Committee.
40. The Annual General Meeting may transact special business of which notice is given in accordance with these rules.

SPECIAL GENERAL MEETING

41. All General Meetings other than the Annual General Meeting shall be called Special General Meetings.
42. The Committee may, whenever it thinks fit, convene a Special General Meeting of the Club.
43. The Committee shall, on the requisition in writing of members representing not less than 50% of the total number of members, convene a Special General Meeting of the Club.

44. The requisition for a Special General Meeting shall state the objects of the meeting and shall be signed by the members making the requisition and be sent to the address of the Secretary. It may consist of several documents in a like form, each signed by one or more of the members making the requisition.
45. If the Committee does not cause a Special General Meeting to be held within one calendar month after the date on which the requisition is sent to the address of the Secretary, the members making the requisition, or any of them, may convene a Special General Meeting to be held not later than 3 months after that date.
46. A Special General Meeting convened by members in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Committee and all reasonable expenses incurred in convening the meeting shall be refunded by the Club to the persons incurring the expenses.

NOTICE OF MEETING

47. The Secretary of the Club shall, at least 14 days before the date fixed for holding a General Meeting of the Club, cause to be sent to each member of the Club at his address appearing in the register of members, a notice by pre-paid post stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
48. No business other than that set out in the notice convening the meeting shall be transacted at the meeting, save that any business of a minor or routine nature may, at the discretion of the chairman, be raised without prior notice.
49. A member desiring to bring any business before a meeting shall give notice of that business in writing to the Secretary 21 days prior to the date fixed for the meeting. The Secretary shall include that business in the notice calling the next General Meeting after the receipt of the notice.

PROCEEDINGS AT MEETINGS

50. All business that is transacted at a Special General Meeting and all business that is transacted at the Annual General Meeting with the exception of that specially referred to in these rules as being the ordinary business of the Annual General Meeting shall be deemed to be special business.
51. No item of business shall be transacted at a General Meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.
52. **Ten per cent or ten members** of the total membership at the time of the meeting, personally present (being members entitled under these rules to

vote at a General Meeting) constitutes a quorum for the transaction of the business of a General Meeting.

53. If within half an hour after the appointed time for the commencement of a General Meeting, a quorum is not present, the meeting, if convened upon requisition of the members shall be dissolved and in any other case shall stand adjourned to a date and time to be fixed by the members present.
54. The President, or in his absence, the Vice-President, shall preside as Chairman at each General Meeting of the Club.
55. If the President and the Vice-President are absent from a General Meeting, the members present shall elect one of their numbers to preside as Chairman at the meeting.
56. The Chairman of a General Meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place. No business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
57. Where a meeting is adjourned for 14 days or more, a like notice of the adjourned meeting shall be given as in the case of the General Meeting.
58. Except as provided in [Sections 50](#) and [51](#), it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

VOTING

59. A question arising at a General Meeting of the Club shall be determined on a show of hands and unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost and an entry to that effect in the Minute Book of the Club is evidence of that fact without proof of the number or proportion of votes recorded in favour of, or against the resolution.
60. Upon any question arising at a General Meeting of the Club, a member has one vote only.
61. In the case of an equality of voting on a question, the Chairman of the meeting is entitled to exercise a casting vote.
62. If at a meeting a poll on any question is demanded by not less than three members, it shall be taken at that meeting in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.

63. A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken forthwith and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the Chairman may direct.
64. A poll by secret ballot may be directed by the Chairman or by demand of any three members present.
65. A member is not entitled to vote at any General Meeting unless all moneys due and payable by him to the Club have been paid.
66. No member at any time shall be entitled to appoint another member as his proxy, or be represented by an attorney at any meeting of the Club.

COMMITTEE OF MANAGEMENT

67. The affairs of the Club shall be managed by a Committee of Management constituted as provided in [Section 69](#).
68. The Committee:
 - (a) shall control and manage the business and affairs of the Club;
 - (b) may, subject to these rules, the regulations and the Act, exercise all such powers and functions as may be exercised by the Club other than those powers and functions that are required by these rules to be exercised by General Meetings of the members of the Club; and
 - (c) subject to these rules, the regulations and the Act, has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Club.

EXECUTIVE OFFICERS

69. The Executive Officers of the Club shall be:
 - (a) President;
 - (b) Vice-President;
 - (c) Secretary;
 - (d) Treasurer; and
 - (e) Club Captain.
70. The provisions of [Section 76](#) so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in [Section 69](#).

71. Each officer of the Club shall hold office until the Annual General Meeting next after the date of his election but is eligible for re-election.
72. In the event of a casual vacancy in any office referred to in [Section 75](#), the Committee may appoint one of its members to the vacant office and the member so appointed may continue in office up to and including the conclusion of the Annual General Meeting next following the date of his appointment.
73. Subject to *Section 23 of the Act*, the Committee shall consist of:
 - (a) the Executive Officers of the Club; and
 - (b) members appointed under these rules by the Committee to positions described in Annex A.
74. Each officer or member appointed shall, subject to these rules, hold office until the Annual General Meeting next after the date of his election but is eligible for re-election.
75. In the event of a casual vacancy occurring in the office of a member of the Committee, or a special task exists requiring a member with certain qualifications or skills, the Committee may appoint a member of the Club to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the Annual General Meeting next following the date of his appointment.

ELECTION OF EXECUTIVE OFFICERS AND VACANCY

76. Nominations of candidates for election as officers of the Club or as members of the Committee:
 - (a) shall be made in writing, signed by two members of the Club and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) shall be delivered to the Secretary of the Club not less than 14 days before the date fixed for the holding of the Annual General Meeting.
77. If insufficient nominations are received to fill all vacancies on the Committee, the candidate(s) nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.
78. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
79. If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.

80. The ballot for the election of Executive Officers and ordinary members of the Committee shall be conducted at the Annual General Meeting in such usual and proper manner as the Committee may direct.
81. A nomination of a candidate for election under this section is not valid if that candidate has been elected to another office for election at that General Meeting.
82. For the purposes of these rules, the office of an Executive Officer of the Club or of an Ordinary Member of the Committee becomes vacant if the officer or member:
- (a) ceases to be a member of the Club, or of the SSAA (Victoria) Ltd;
 - (b) becomes an insolvent under administration within the meaning of the Companies (Victoria) Code;
 - (c) resigns his office by notice in writing given to the Secretary; or
 - (d) without seeking leave of absence from the Committee, fails to attend three consecutive meetings of the Committee.

PROCEEDINGS OF COMMITTEE

83. The Committee shall meet at such place and such times as the Committee may determine, but at no greater period than eight weeks between meetings.
84. Special meetings of the Committee may be convened by the President or by any four of the members of the Committee.
85. Notice shall be given to members of the Committee of any special meeting specifying the general nature of the business to be transacted and no other business shall be transacted at such a meeting.
86. Any four members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.
87. No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting in which case it lapses.
88. At meetings of the Committee:
- (a) the President or in his absence the Vice-President shall preside; or

- (b) if the President and the Vice-President are absent, such one of the remaining members of the Committee as may be chosen by the members present shall preside.
- 89. Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.
- 90. The Chairman may direct, or any two-committee members may demand the poll be taken by secret ballot.
- 91. Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a casting vote.
- 92. Written notice of each committee meeting shall be served on each member of the Committee by delivering it to him at a reasonable time before the meeting or by sending it by pre-paid post addressed to him at his usual or last known place of abode at least two business days before the date of the meeting.
- 93. Subject to [Section 89](#) the Committee may act notwithstanding any vacancy on the Committee.

SECRETARY

- 94. The Secretary of the Club shall:
 - (a) ensure that minutes of the resolutions and proceedings of each General Meeting and each committee meeting are kept in books provided for that purpose together with a record of the names of persons present at committee meetings;
 - (b) be responsible for all correspondence to and from the Club, and generally attend to all business affairs as he may be directed from time to time by the Committee;
 - (c) be a member ex-officio of all sub-committees within the Club; and
 - (d) shall maintain the register of members; and
 - (e) shall do those things necessary to ensure that The Club complies with the rules of the bodies with whom it is affiliated and to ensure that The Club complies with the Laws of the State of Victoria

TREASURER

95. The Treasurer of the Club shall:

- (a) collect and receive all moneys due to the Club and make all payments authorised by the Club;
- (b) keep correct accounts and books showing the financial affairs of the Club with full details, and in such a manner as he may be directed to by the Committee or the Auditor of the Club;
- (c) prepare and deliver to the Annual General Meeting a duly audited balance sheet and profit and loss account in respect of the affairs of the Club up to the thirty first day of May preceding the Annual General Meeting;
- (d) report as required to the Treasurer of the SSAA (Victoria) Ltd regarding the financial affairs of The Club; and
- (e) provide to the Treasurer of the SSAA (Victoria) Ltd a copy of the audited balance sheet and profit and loss statement by the end of the month in which the Annual General Meeting is held, and at which the balance sheet and profit and loss statement were presented to the members attending.

CHEQUES

96. All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by two Executive Officers of the Committee.

ALTERATION OF RULES AND STATEMENT OF PURPOSES

97. These rules and the statement of purposes of the Club may be added to, repealed or amended by resolution at any General Meeting of the Club, provided that no such resolution shall be deemed to be passed unless it is voted for by at least two thirds of the members present and voting thereon, and such variation is acceptable to the Executive Committees of the SSAA (Victoria) Ltd, and is not inconsistent with the Act.

NOTICES

98. A notice may be served by or on behalf of the Club upon any member either personally or by sending it by post to the member at his address shown in the Register of Members.

99. Where a document is properly addressed pre-paid and posted to a person as a letter, the document shall, unless the contrary is proved be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post.

WINDING UP OR CANCELLATION

100. If at any General Meeting a resolution for the dissolution of the Club is passed by a simple majority of members present and voting, and such resolution is, at a Special General Meeting held not less than one month thereafter at which not less than one half of the total membership is present, confirmed by a majority of not less than two thirds of the members present and voting, the Committee shall immediately, or at such future date as is specified by the meeting, take steps to realise all property, discharge all liabilities and wind up the affairs of the Club.
101. In the event of the winding up the Club, the assets of the Club shall be transferred to the SSAA (Victoria) Ltd and upon completion of the transfer, the Club shall be dissolved.

CUSTODY OF RECORDS

102. Except as otherwise provided in these Sections, the Secretary shall keep in his custody or under his control all books, documents and securities of the Club.
103. Archival and historical documents, trophies and other records shall, at the discretion of the Committee, be held by a member appointed as Club historian, and may be made available to any member, upon reasonable request, for viewing.

FUNDS

104. The funds of the Club shall be derived from competition entrance fees, annual subscriptions, donations and such other sources as the Committee determines.

FINANCIAL YEAR

105. The financial year shall be from the first day of May to the thirtieth day of April each year.

AUTHORITY

106. These Rules were adopted at an Extraordinary General Meeting of the SPC, called in general accordance with [Sections 40](#) and [47](#) of these Rules of the SPC.

Certified as a true and original copy

Signed Date
Club President

Signed Date
Club Secretary

RULES OF THE SPRINGVALE PISTOL CLUB
ANNEXE A

SCHEDULE OF COMMITTEE POSITIONS

1. The following as Executive Officers of the Club are elected at an Annual General Meeting in accordance with [Section 71](#):
 - a. PRESIDENT;
 - b. VICE PRESIDENT;
 - c. SECRETARY;
 - d. TREASURER; and
 - e. CLUB CAPTAIN

2. Additional tasks which may be allocated to Committee members, or suitable members of the Club are:
 - a. VAPA delegate
 - b. Police Liaison Officer

BYLAWS OF THE CLUB

1. Finance and Administration

1.1. No Committee member is authorised to accept payments in cash from any member on behalf of the Club. The only exceptions to this rule are:

1.1.1. the Treasurer, who is to issue a receipt for all cash transactions,

1.1.2. the Secretary, who is to issue a receipt for all cash transactions; and

1.1.3. the Club Captain, or his deputy, for the payment of competition entry fees.

1. The maximum expenditure, which may be made without reference to the Committee for authorisation, shall be:

President	\$ 500
Secretary	\$ 500
Treasurer	\$ 250

1.4 Junior to pay the VAPA fees only and member to sponsor the junior.

1.5 SPC membership fees shall be determined by the Committee

2. Use of Club facilities

2.2 The SPC will make special arrangements for the use of the Springvale range facilities in consultation with other users;

2.3 Children are permitted on the range only if they are fully supervised by an adult member present.

3. Membership

3.1 A person applying for membership in the Club shall sign a declaration that he agrees to abide by the Constitution and Rules of the SSAA, VAPA and SPC.

3.2 Membership shall not be contingent on minimum attendances at Club activities, however full attendances, as determined from time to time, shall be required to attain or retain handgun licences.

4. Applications for a Permit To Acquire a Handgun

4.1 Permit To Acquire a Handgun must be through a SPC pistol club.

5. Holsters

BY-LAWS OF THE SPRINGVALE PISTOL CLUB

- 5.5 Handguns in holsters are not permitted to be worn exposed, outside the entry doors at Springvale range, or outside the main gate at Little River range.
- 5.6 Members wishing to register for Holster Qualification courses shall apply through the Club Captain to the Committee for panelling on such courses.

6. Committee

- 6.1 No committee member shall refuse any reasonable request to assist in the organisation or running of the Club.
- 6.2 Any committee member who is unable to carry out efficiently his allotted task, or is unable to attend Committee meetings regularly, shall, in consideration of the welfare of the Club, vacate his position.
- 6.3 Any Committee member who discloses to Club members, or any other person, business discussed at a Committee meeting, and classified as Confidential, shall be subject to disciplinary action.
- 6.4 All committee members shall support fully any motion, decision or resolution passed or approved in a legal manner by the Committee.
- 6.5 All members of the Committee of management, or sub- committees shall at all times work in the best interests of the Club, and endeavour at all times to ensure that the wishes and desires of the Ordinary members are met and fulfilled, where this does not conflict with Club policy.
- 6.6 As a member of any committee or sub-committee within SPC may make, or cause to be made, any statement or report of any kind which is contrary to the established policy of the SSAA (Victoria) Ltd Inc, or the SPC, to a newspaper, magazine, radio or television station, or any other news media, without the concurrence of the SSAA.

7. General

- 7.1 The President is empowered to enforce any rule or by-law, pending ratification of the decision of the Committee.
- 7.2 Any member working or acting in a manner, which is considered contrary to the best interests of the Club, shall be called before the Committee of management, which, after consideration of the facts available, may take whatever disciplinary action they consider necessary.